

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY			CODE #
	Mayor's Court	Department Summary			
CLASSIFICATION		ACTUAL		BUDGET	
		2014	2015	2015	2016
<b>EXPENDITURES</b>					
51000	PERSONAL SERVICE	81,115	81,428	82,500	83,400
52000	BENEFITS	30,812	31,732	33,300	34,900
	<u>OPERATIONS &amp; MAINTENANCE</u>				
53000	CONTRACT SERVICES	12,426	15,999	16,800	16,400
54000	OPERATIONS & MAINTENANCE	0	0	0	0
55000	OTHER OPERATIONS & MAINT.	16,839	17,457	22,900	28,300
56000	CAPITAL IMPROVEMENTS	846	1,606	3,000	4,200
58000	DEBT SERVICE	0	0	0	0
59000	NON-OPERATING EXPENDITURES	0	0	0	0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		30,111	35,062	42,700	48,900
59100	INTERFUND TRANSFERS	0	0	0	0
<b>TOTAL EXPENDITURES</b>		142,038	148,221	158,500	167,200
				<b>Total</b>	
<b>CLASSIFICATION</b>				<b>Account</b>	<b>Classification</b>
<p>The Mayor's Court Activity is comprised of  <u>the following activities:</u>            110.120 - General Fund  <u>Special Revenue Funds</u>            210 - Court Improvement Fund            Total - All Funds</p>				<b>Page</b>	<b>Budget</b>
				Page E-20	102,600
				Page E-22	64,600
					167,200

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #	
General	Mayor's Court	Court Operations	110.120	
CLASSIFICATION		ACTUAL		BUDGET
		2014	2015	2015 2016
<b>EXPENDITURES</b>				
51000	PERSONAL SERVICE	32,802	33,015	33,600 46,300
52000	BENEFITS	5,612	5,459	5,800 13,100
	<u>OPERATIONS &amp; MAINTENANCE</u>			
53000	CONTRACT SERVICES	12,426	15,449	15,500 15,100
54000	OPERATIONS & MAINTENANCE	0	0	0 0
55000	OTHER OPERATIONS & MAINT.	16,839	17,457	22,200 27,600
56000	CAPITAL IMPROVEMENTS	0	0	500 500
58000	DEBT SERVICE	0	0	0 0
59000	NON-OPERATING EXPENDITURES	0	0	0 0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		29,265	32,906	38,200 43,200
59100	INTERFUND TRANSFERS	0	0	0 0
<b>TOTAL EXPENDITURES</b>		67,679	71,380	77,600 102,600
			<b>Total</b>	
CLASSIFICATION			Account	Classification
51000	<b>PERSONAL SERVICE</b>			<b>46,300</b>
	<u>110.120.51140 - COURT CLERK</u>		12,200	
	Clerk of Courts - 25% FTE (75% 210.120)	12,150		
	<u>110.120.51145 - COURT ASSISTANT-CLERK</u>		20,100	
	Deputy Mayor's Court Clerk - PT	20,120		
	<u>110.120.51147 - COURT MAGISTRATE</u>		13,800	
	Court Magistrate - PT	13,820		
	<u>110.120.51994 - LONGEVITY PAY</u>		200	
	Clerk of Courts - 25% FTE (75% 210.120)	200		
52000	<b>BENEFITS</b>			<b>13,100</b>
	<u>110.120.52100 - HOSPITALIZATION</u>		5,000	
	Medical Insurance - Base	5,403		
	Medical Insurance - Buyup	0		
	Dental Insurance - Base	183		
	Dental Insurance - Buyup	0		
	Vision Insurance	72		
	Employee Contribution	(679)		
	Life Insurance	21		
	<u>110.120.52104 - GAP INSURANCE PREMIUM</u>		300	
	Gap Medical Insurance	306		
	<u>110.120.52200 - PERS</u>		6,500	
	Clerk of Courts - 25% FTE (75% 210.120)	1,734		
	Deputy Mayor's Court Clerk - PT	2,817		
	Court Magistrate - PT	1,925		

2016 ANNUAL BUDGET

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY		CODE #
General	Mayor's Court	Court Operations		110.120
CLASSIFICATION			ITEM	TOTALS
52000	<b><u>BENEFITS (Continued)</u></b>			
	<u>110.120.52600 - MEDICARE</u>		700	
	Clerk of Courts - 25% FTE (75% 210.120)	185		
	Deputy Mayor's Court Clerk - PT	295		
	Court Magistrate - PT	200		
	<u>110.120.52700 - UNIFORMS</u>		600	
	Mayor's Court Clerk - FT	400		
	Deputy Mayor's Court Clerk - PT	200		
53000	<b><u>CONTRACT SERVICES</u></b>			15,100
	<u>110.120.53700 - SERVICE CONTRACTS</u>		15,100	
	Court Software License Fee	3,400		
	Delinquent Receivables Collection Service	9,000		
	Copier/Print Management Program Lease	900		
	Miscellaneous Software Support	1,800		
55000	<b><u>OTHER OPERATIONS &amp; MAINTENANCE</u></b>			27,600
	<u>110.120.55100 - DUES, PERMITS, LICENSES</u>		400	
	Clerk bonding fee	200		
	AMCCNEO Membership Dues	150		
	Miscellaneous	50		
	<u>110.120.55120 - SUBSCRIPTIONS</u>		700	
	Legal Publications	700		
	<u>110.120.55130 - SEMINARS &amp; EDUCATION</u>		2,000	
	Court Software Training	500		
	Central Ohio Association of Mayors Court Clerks Conference	900		
	Training Seminars	280		
	Travel	300		
	<u>110.120.55210 - OFFICE EXPENSE</u>		8,700	
	Checks & Banking Supplies	330		
	Case Jackets	4,860		
	Envelopes	1,890		
	Receipt Books	520		
	Unspecified Office Supplies	1,090		
	<u>110.120.55215 - BANK CHARGES</u>		14,400	
	Bank Fees	14,400		
	<u>110.120.55230 - PRINTING</u>		700	
	Court Forms	700		
	<u>110.120.55690 - MISCELLANEOUS</u>		700	
	Willoughby Municipal Court Fees	700		
56000	<b><u>CAPITAL IMPROVEMENTS</u></b>			500
	<u>110.120.56200 - OFFICE EQUIPMENT</u>		500	
	Miscellaneous	500		

2016 ANNUAL BUDGET

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #	
Court Improvement	Mayor's Court	Court Improvements	210.120	
CLASSIFICATION		ACTUAL		BUDGET
		2014	2015	2015 2016
<b>EXPENDITURES</b>				
51000	PERSONAL SERVICE	48,313	48,413	48,900 37,100
52000	BENEFITS	25,200	26,272	27,500 21,800
	<u>OPERATIONS &amp; MAINTENANCE</u>			
53000	CONTRACT SERVICES	0	550	1,300 1,300
54000	OPERATIONS & MAINTENANCE	0	0	0 0
55000	OTHER OPERATIONS & MAINT.	0	0	700 700
56000	CAPITAL IMPROVEMENTS	846	1,606	2,500 3,700
58000	DEBT SERVICE	0	0	0 0
59000	NON-OPERATING EXPENDITURES	0	0	0 0
<b>TOTAL OPERATIONS &amp; MAINTENANCE</b>		846	2,156	4,500 5,700
59100	INTERFUND TRANSFERS	0	0	0 0
<b>TOTAL EXPENDITURES</b>		74,359	76,841	80,900 64,600
			<b>Total</b>	
<b>CLASSIFICATION</b>			<b>Account</b>	<b>Classification</b>
51000	<u>PERSONAL SERVICE</u>			37,100
	210.120.51140 - COURT CLERK		36,400	
	Clerk of Courts -75% FTE (25% 110.120)	36,440		
	210.120.51994 - LONGEVITY PAY		700	
	Clerk of Courts -75% FTE (25% 110.120)	700		
52000	<u>BENEFITS</u>			21,800
	210.120.52100 - HOSPITALIZATION		15,000	
	Medical Insurance - Base	16,210		
	Medical Insurance - Buyup	0		
	Dental Insurance - Base	550		
	Dental Insurance - Buyup	0		
	Vision Insurance	175		
	Employee Contribution	(2037)		
	Life Insurance	62		
	210.120.52103 - MEDICAL CLAIMS PAID		100	
	Deductible Expenses not covered by Gap Insurance	100		
	210.120.52104 - GAP INSURANCE PREMI		900	
	Gap Medical Insurance	917		
	210.120.52200 - PERS		5,300	
	Clerk of Courts	5,300		
	210.120.52600 - MEDICARE		500	
	Clerk of Courts	540		
53000	<u>CONTRACT SERVICES</u>			1,300
	210.120.53700 - CONTRACT SERVICES		1,300	
	Computer Hardware Maintenance	1,250		

2016 ANNUAL BUDGET

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY	CODE #
Court Improvement	Mayor's Court	Court Improvements	210.120
CLASSIFICATION			TOTALS
55000	<b><u>OTHER OPERATIONS &amp; MAINTENANCE</u></b>		700
	<u>210.120.55100 - DUES, PERMITS, LICENSES</u>	200	
	Miscellaneous	200	
	<u>210.120.55210 - OFFICE EXPENSE</u>	500	
	Miscellaneous	500	
56000	<b><u>CAPITAL IMPROVEMENTS</u></b>		3,700
	<u>210.120.56100 - IMPROVEMENTS</u>	1,000	
	Miscellaneous	1,000	
	<u>210.120.56120 - SOFTWARE</u>	1,000	
	Miscellaneous	1,000	
	<u>210.120.56200 - OFFICE EQUIPMENT</u>	1,700	
	Computer replacement (1)	1,200	
	Miscellaneous	500	

# CITY OF WILLOUGHBY HILLS

FUND	DEPARTMENT	ACTIVITY		CODE #
	Mayor's Court	Court Operations		
CLASSIFICATION			ITEM	TOTALS
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